

<u>findhelpidaho.org</u> connects Idahoans seeking help with resources in their local community. It's free, confidential, easy to use, and provides up-to-date information in more than 100 languages.

How to Suggest a Program

Who Can Suggest?

findhelpidaho.org has a robust data team that proactively researches and adds programs to the platform. In addition, you may suggest programs for us to add to our platform.

To reduce barriers to access, and provide the most direct support for those seeking services, programs listed on findhelpidaho.org must meet all of the following criteria:

- 1. Offer services at a free OR reduced cost
 - Yes: Service is offered on a sliding scale.
 - No: Service requiring payment in full.
- 2. A direct service
 - Yes: Food pantries that provide food directly to people.
 - No: Food banks that provide food to food pantries, but not directly to individuals.
- 3. A social service
 - Yes: A temporary shelter, which provides a needs-based service.
 - No: A recreational softball league that is not needs-based and just for recreation.
- 4. Provide services in the US, including Puerto Rico

Suggest a new program:



- 1. From the footer/bottom of any screen on findhelpidaho.org, click Suggest Program
- 2. Fill out key program information and click Search
- 3. Review results to see if the program is already listed.
- 4. If it's not listed, add any additional information about the program
- 5. If you work for the organization being suggested, click the "I work here" checkbox. You do not need to work at program to suggest it.
- **6.** Enter your email address, so that we can follow up with you. *Note: using your work email will allow for an easier verification process.*
- 7. Click the Suggest Program button at the bottom of the page. The Findhelp data team will verify the program. Qualifying programs will be added to the network within 2 business days.

